







FLEETPORT POOL MANAGEMENT

THE ADVANTAGES OF POOL MANAGEMENT, WHAT CAN FLEETPORT CONTRIBUTE TO YOUR ORGANISATION?

INTRODUCTION

Fleetport is an independent pool manager. We arrange driver changes, returns, cleaning, tyre changes, repairs, maintenance and transport of your fleet. We control the entire process, understand the challenges, are flexible and know exactly what this market needs. Pool management is our full-time job, not part time. We deliver flawless services and extensive custom work in pool management. You can then make optimal use of your fleet.

PROCEDURE

This is the procedure relating to our pool activities:

- 1. Agreement with driver about return
- 2. Car is collected or returned to one of our Fleetport locations
- 3. Digital Return of the car at Fleetport location, return form is immediately mailed after return so that the procedure with the ex-driver can be finalised
- 4. Any repairs and maintenance needs are identified and performed if necessary
- 5. Summer/winter tyres are changed if necessary
- 6. Car is cleaned
- 7. Agreement with driver about delivery
- 8. Delivery takes place at Fleetport or at the driver's location

ADVANTAGES

- Unique online portal with insight into all the processes
- Unlimited number of accounts
- Use of the online showroom and driver's match
- Clear process description which meets all your requirements
- Transport throughout Belgium
- Digital return with photographic report
- Any damage identified and repaired
- Maintenance need identified and performed
- Space savings by parking at Fleetport
- Digital issue to driver with clear explanation about the car

DAMAGE REPAIR, MAINTENANCE AND TYRE CHANGE

If repairs or maintenance are required, this is performed by the repair and maintenance companies linked to your lease company.

If the car is returned with the wrong tyres for that season, Fleetport will ensure that the tyres are changed to the right season.

COMMUNICATION

With Fleetport's unique online portal, which is made available to your employees, it is possible to view all the information about the relevant pool car.

Here you can view the photographic report, communication with drivers, communication with the repair company, maintenance company and tyre fitter. In the portal, we also communicate with you so that everything is available in the same place for both parties.

This enables us to offer you a transparent service and you are aware of the situation relating to your fleet 24/7.

PARKING THE VEHICLES

Has a lease car been registered for pool management, but cannot yet be used? We will keep the car until a new driver has been found for the car. Once the car can be used, the pool activities will be started for using the car.

During the parking period, the car will be kept at a secure site. If maintenance or repairs are required, we will do this now so that the new driver can take delivery as soon as possible.

LEAD TIME

Sometimes, you need the lease car again quickly, or only the driver of the lease car is changing. We understand that it is important to know how many days it will take before the car can be used again.

A pool process varies in length for each car. However, we can give you an indicative lead time.

Please note! The following lead time may differ if parts are not in stock or if repairs take longer than expected at the repair company. We will always communicate that with you.

TYPE OF POOL MANAGEMENT	INDICATIVE LEAD TIME
Driver change (inspection including photographic report)	0 hours, is conducted in the presence of both drivers
Pool activity with only cleaning	In use within 2 working days
Pool activity, cleaning and tyre change	In use within 5 working days (depends on the tyre fitter)
Pool activity, cleaning and maintenance	In use within 5 working days
Pool activity, cleaning and repairs	In use within 7 working days
Pool activity, cleaning, maintenance and repairs	In use within 10 working days
Pool activity, cleaning, maintenance, repairs and tyre change	In use within 12 working days

CONTACT

Are you interested in a proposal, or would you like more information? Please contact our Key Account Manager.

Jelle Van Houcke

Phone: +32 470 83 02 32

Email: jvanhoucke@fleetport.eu

Fleetport België B.V.

Cokeriestraat 5b 1850 Grimbergen

Phone: 02 260 11 30

Email: brussel@fleetport.eu

www.fleetport.eu/be